



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
astoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: April 25, 2013

RE: Fire and Ambulance Responses

For this two week period: Thursday, March 14, 2013 to Wednesday, March 27, 2013
our Department has responded to the following:

Fire Calls	29
	2 building fires
	2 system activations
	14 EMS assist
	1 cooking fire
	1 outside rubbish fire
	1 false call
	1 excessive heat/scorch
	1 machine fire
	2 smoke/odor removal
	2 service calls
	1 water or steam leak
	1 chimney fire
Ambulance Calls	105
Mutual Aid by CVPH	10



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65 Cornelia Street
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stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: April 25, 2013

RE: Fire and Ambulance Responses

For this two week period: Thursday, April 11, 2013 to Wednesday, April 24, 2013
our Department has responded to the following:

Fire Calls	37
	1 building fire
	9 system activations
	16 EMS assist
	2 cooking fire
	1 outside rubbish fire
	1 overheated motor
	5 MVA
	1 powerline down
	1 water or steam leak

Ambulance Calls	91
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Mutual Aid by CVPH	10
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BUILDING INSPECTOR'S COMPLAINT REPORT: 04/23/13

DATE	COMPLAINT	INSPECTION REPORT	DATE
02/04/13	5 LORRAINE ST NOT ENOUGH HEAT, REFERRED BY CITY CHAMBERLAIN'S OFFICE	CB VIOLATION NOTICE ISSUED	CORRECTED 02/12/13
02/08/13	50 BROAD ST CARS PARKED ON LAWN	CB VERBAL NOTICE OF VIOLATION	CORRECTED 02/11/13
02/14/13	36 COUCH ST SIDEWALKS NOT CLEARED OF ICE AND / OR SNOW	CB VIOLATION NOTICE ISSUED	CORRECTED 03/18/13
02/19/13	127 COURT ST SNOW PLOWED ONTO SIDEWALK	CB VIOLATION NOTICE ISSUED	CORRECTED 03/18/13
03/21/13	5 COUCH ST SNOW PLOWED INTO LOT	CB ORDER CLEAN UP BY DPW	CORRECTED 03/22/13
03/25/13	29 WILLIAM STREET GARBAGE	CB VERBAL NOTICE OF VIOLATION	CORRECTED 03/27/13
03/26/13	6 LEBLANC LANE GARBAGE	CB VERBAL NOTICE OF VIOLATION	CORRECTED 03/27/13
03/28/13	138 OAK ST COUCH ON FRONT OF PROPERTY	KP ORDER DPW TO PICK UP	CORRECTED 04/05/13
03/28/13	MARGARET ST GARBAGE	KP ORDER DPW TO PICK UP	CORRECTED 4/8/13
04/01/13	67 BRINKERHOFF ST GARBAGE	KP VIOLATION NOTICE ISSUED	CORRECTED 4/5/13
04/01/13	65 BRINKERHOFF ST GARBAGE	KP VIOLATION NOTICE ISSUED	CORRECTED 4/5/13
04/08/13	18 COUCH ST GARBAGE	CB	CORRECTIVE ACTION IN PROCESS
04/08/13	23 COUCH ST GARBAGE	CB	CORRECTIVE ACTION IN PROCESS
04/08/13	2 LEXINGTON AVE DRAINAGE	KP INSPECTED DRAIN LINE, NO VIOLATION	NO VIOLATION NO CORRECTION REQUIRED
04/12/13	72 BRINKERHOFF ST GARBAGE	CB	CORRECTIVE ACTION IN PROCESS

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning March 27, 2013 and ending on March 31, 2013 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	123.90
6126-2650	Sale of Scrap	-
6126-2655	Minor Sales	142.57
6127-2690	Lost/Damaged Property	26.00
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6227-2770	Local Grants	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
6440-4090	Federal Aid	-
General		292.47
Sales Tax @ 8.0% (Minor Sales Only) T&A		3.38
TOTAL		295.85

Dated, Plattsburgh, NY: April 4, 2013

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
two hundred ninety-five and 85/100 dollars this 4th day of April 2013.

Richard A. Marks, City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 04/09/13 15:36
Payment : \$ 292.47
Receipt # : 222507
Check/Credit Card #: MULTIPLE
Clerk : 1427612v

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 04/09/13 15:31
Payment : \$ 292.47
Receipt # : 222505
Check/Credit Card #: MULTIPLE
Clerk : 1427612v

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning April 1, 2013 and ending on April 9, 2013 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	534.27
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	140.35
6127-2690	Lost/Damaged Property	25.00
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6227-2770	Local Grants	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	699.62
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	12.20
	TOTAL	711.82

Dated, Plattsburgh, NY: April 11, 2013

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Seven hundred eleven and 82/100 dollars this 11th day of April 2013.

R. Marks
Richard A. Marks, City Chamberlain


CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

*Mar 2013

REVENUE SOURCE		CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00		0.00
Bingo Licenses (State)	1-0632	0.00		0.00
Bingo License Fees 3%	25-2540	461.35		461.35
Building Permits	25-2555	2710.00		2710.00
Circus License	25-2502	0.00		0.00
City Code	12-1255	0.00		0.00
Code Civil Compromise	26-2614	0.00		0.00
Contractor Fees	25-2557	125.00		125.00
Dog Licenses	25-2542	360.00		360.00
State Neuter/Spay surcharge			56.00	56.00
Extract of Records	12-1255	0.00		0.00
Game of Chance Lic. (City)	25-2541	0.00		0.00
Game of Chance Lic. (State)	1-0632	0.00		0.00
Gas Permits	15-1540	0.00		0.00
Going Out of Business Lic	25-2509	0.00		0.00
Hauler's Licenses	25-2505	1170.00		1170.00
Housing Code	21-2110	0.00		0.00
Impound Fees	15-1550	0.00		0.00
Interest Temp	1124-2401	16.24		16.24
Jeweler's Licenses	25-2503	0.00		0.00
Marriage Licenses	25-2545	332.50	427.50	760.00
Notary Fees	12-1255	16.00		16.00
Peddler/Vendor Licenses	25-2503	175.00		175.00
Returned Check Charges	12-1255	0.00		0.00
Sign Permits	25-2590	50.00		50.00
Specifications	T-30		210.00	210.00
Special Use Permits	21-2110	0.00		0.00
Subdivision Fee	21-2110	0.00		0.00
Subdivision Ordinance	12-1255	0.00		0.00
Taxi Operator's Licenses	25-2507	220.00		220.00
Taxi Vehicle Licenses	25-2504	0.00		0.00
Tree/Stump Removal License	25-2508	360.00		360.00
Vital Statistics	16-1603	4690.00		4690.00
Zoning Ordinances	21-2110	0.00		0.00
Zoning Variances	21-2110	800.00		800.00
OTHER REVENUE				0.00
Riverwalk				
1127-2753		275.00		275.00
Auditorium				
1127-2752		100.00		100.00
Centennial Plaques				
1127-2705		0.00		0.00
Centennial Books				
1127-2656		0.00		0.00
RECOVERED FUNDS				
Telephone				
1-1410000-4414		0.00		0.00
Postage				
1-1410000-4470		0.00		0.00
Print & Copy				
1-1410000-4431		0.75		0.75
DISBURSEMENTS:		\$11,861.84	\$693.50	\$12,555.34
N.Y.S. Dept of Health	\$427.50	Check No 1256		
N.Y.S. Dept of Ag & Mkts	\$56.00	Check No 1257		
Total Paid Others:			\$483.50	
ADJUSTMENT: † Jan/Feb adjustment errors		\$120.00		\$0.00
Chamberlain (Spec. Deposits)	\$210.00	Check No 1258		
Chamberlain (Net Revenues)	\$11,981.84	Check No 1259		
Amount Due City Chamberlain:			\$12,191.84	
				\$12,675.34

Dated at Plattsburgh, New York


Keith A. Henkalo,
City Clerk

15-Apr-13



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, NY 12901
Ph: 518-563-7707
Fax: 518-563-6426

April 16, 2013


Honorable Mayor Donald Kasprzak
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on April 15, 2013,
at 7:00 PM in the Common Council Chambers to hear:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
1956	NEW YORK RSA 2 CELLULAR PARTNERSHIP D/B/A/ VERIZON WIRELESS 316 CORNELIA STREET	CLASS B VARIANCE AREA VARIANCE, CELL TOWER, EXCEEDS HEIGHT ALLOWED GRANTED
1957	NEW YORK RSA 2 CELLULAR PARTNERSHIP D/B/A/ VERIZON WIRELESS 316 CORNELIA STREET	SPECIAL USE PERMIT TO ERECT COMMUNICATIONS FACILITY TOWER GRANTED
1958	DONALD M. BLAIS 3 HELEN STREET	CLASS B VARIANCE ADD ADDITIONAL STUDENT TO APARTMENT TO HAVE 5 STUDENTS IN ONE APARTMENT FOR A TOTAL OF 9 IN A TWO FAMILY DENIED
1959	PETER WHITBECK 1-3 BROAD STREET	CLASS B VARIANCE SUBDIVIDE ONE LOT INTO TWO, CREATING 2 NON CONFORMING LOTS GRANTED

1960	LEWIS HEIGHTS LLC LOT 43 NEW YORK ROAD	CLASS B VARIANCE AREA VARIANCE FOR LACK OF OPEN SPACE NOT REQUIRED
1961	LEWIS HEIGHTS LLC LOT 43 NEW YORK ROAD	CLASS B VARIANCE NOT PROVIDING MINIMUM SEPARATION BETWEEN BUILDINGS IN PLANNED UNIT DEVELOPMENT GRANTED
1962	LEWIS HEIGHTS LLC LOT 43 NEW YORK ROAD	SPECIAL USE PERMIT PLANNED UNIT DEVELOPMENT IN RC-2 DISTRICT GRANTED
1963	NADEEM H. MAKEN 65 BRIDGE STREET	SPECIAL USE PERMIT TO OPERATE AN AUTOMOBILE SALES AND SERVICE FACILITY GRANTED WITH STIPULATIONS


Joseph McMahon
Building Inspector

JM/dj



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

April 8, 2013

Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for March 2013.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for March 2013

	<u>MAR 2013</u>	<u>MAR 2012</u>
TICKETS ISSUED:	109	213
TICKETS COLLECTED:	116	238
REVENUE FOR MONTH:	\$3,507.25	\$7,964.00

YEAR TO DATE TOTALS:

	<u>MAR 2013</u>	<u>MAR 2012</u>
TICKETS ISSUED:	532	700
TICKETS COLLECTED:	434	581
REVENUE:	\$15,764.50	\$18,666.25

COMPARISON: Parking tickets issued for Mar. 2013: Down 104
 Parking tickets collected for Mar. 2013: Down 122
 Revenue for Mar. 2013: Down \$4,456.75
 Amount Dismissed: \$822.00

BREAKDOWN FOR JANUARY 2013

CITY OF PLATTSBURGH PARKING TICKET SYSTEM SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
42 NO PARKING	1	10	4	48	93.75	1,434.00
43 NO STANDING	0	1	0	0	0.00	15.75
44 SIDEWALK	1	5	1	1	45.00	167.25
46 CROSSWALK	1	2	0	0	15.75	30.75
52 HIGHWAY	0	1	0	0	0.00	35.00
54 DRIVEWAY/BLOCK	0	3	0	3	0.00	160.50
55 TAXI ZONE	5	20	11	15	314.25	841.50
57 CROSSWALK 20'	0	1	0	0	0.00	15.00
62 FIRE HYDRANT	0	0	3	10	55.50	181.50
64 WWY2WAY	2	5	0	1	36.75	105.75
67 ANGLE	0	0	3	7	45.00	191.25
68 OVERLINE	0	0	0	2	0.00	50.25
70 OVERTIME 30 MIN	0	0	1	1	18.00	18.00
71 OVERTIME 1 HR	0	0	0	7	0.00	153.75
72 OVERTIME 2 HR	0	0	26	188	429.75	4,175.25
78 TIME LOADING	0	0	0	1	0.00	62.00
81 HANDICAP	0	0	8	20	615.00	1,932.00
86 SNOW BAN	39	68	0	55	1,527.00	6,124.00
87 LIM SNOW BAN	0	0	0	10	0.00	417.50
90 NO PARKING EVEN	0	0	0	3	0.00	79.50
91 NO PARKING ODD	0	0	0	3	0.00	45.00
95 20' INTERSECTION	0	0	0	1	0.00	15.00
98 12" CURB	0	0	1	5	15.00	75.00
107 SNOW 12:01-6 AM	0	0	1	26	35.00	1,430.50
TOTALS:	49	116	60	416	3,245.75	17,756.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH	=	254	109
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR	=	254	532
PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY	=	16.93	44.95 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS	=	8	55.05 %
PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY	=	16.93%	21.8 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS	=	83.	78.2 %

The Pepper

13 City Hall Place, Plattsburgh, NY
12901

518-566-4688
Thepepper2011@yahoo.com

4/4/2013

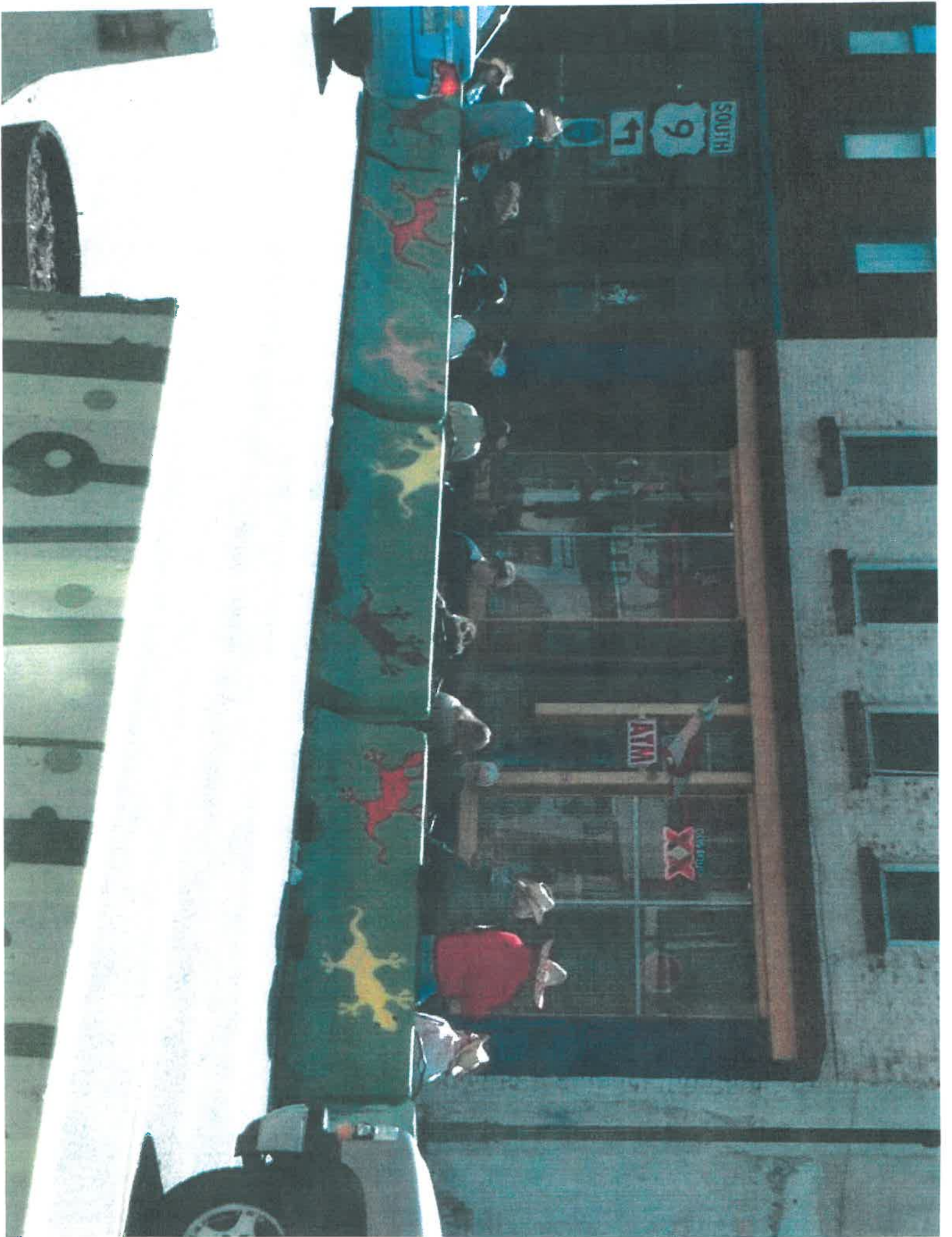
Michelle P Kelley
The Pepper
13 City Hall Place

Dear, City of Plattsburgh

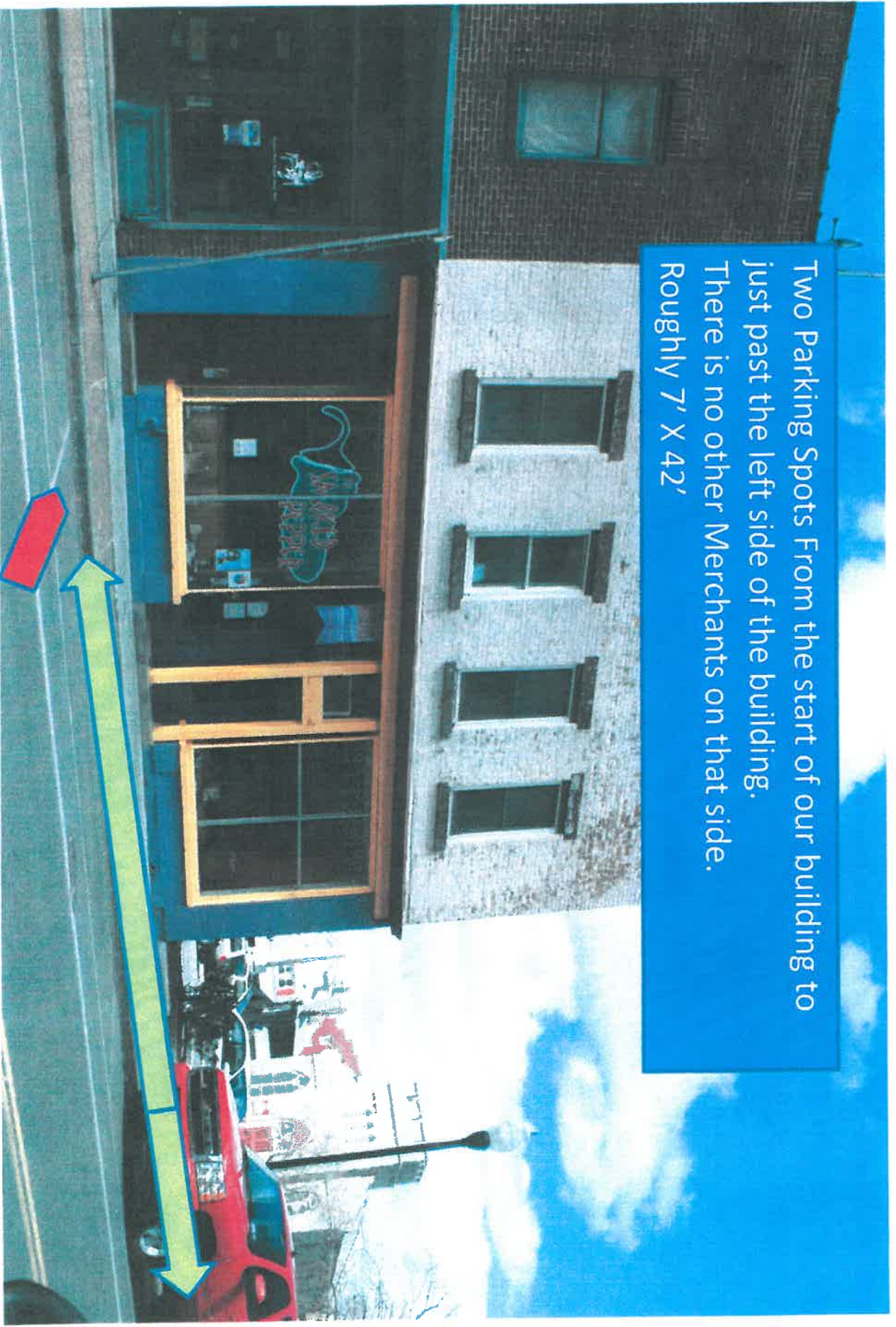
My name is Michelle Kelley and I am writing in regards to renewing our outdoor seating for the months beginning May 1st – Sept, 30th. We are asking for the two parking spots directly in front of The Pepper, Each Parking area is 7' D X 21'W We have spoken with the Concrete Supply and are prepared to purchase the barriers and they will be installed and removed by them. We are planning on 6-8 tables, the Barriers would be painted with nice, clean and bright colors for safety. We would have special personnel to watch the exterior for any issues or concerns. We are very excited to once again add to our great restaurant for these summer months and to allow our great & loyal customers to enjoy the sights and sounds of our great city.

Michelle Kelley


Owner
The Pepper



Two Parking Spots From the start of our building to just past the left side of the building. There is no other Merchants on that side. Roughly 7' X 42'



Proposed Area



City Hall Place



Side Walk

The Pepper

Pepper outside dining request for two parking spaces





IRISES CAFÉ & WINE BAR

*20-22 City Hall Place Plattsburgh, NY 12901
phone 566-7000, email: carol@irisescafe.com
Carol McLean, Owner*

April 4, 2013

Donald Kasprzak, Mayor
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Kasprzak,
I'm contacting you regarding the renewal of the lease for the seasonal outdoor seating area in front of my businesses, Irises Café and Wine Bar and DeLish by Irises, located at 16-24 City Hall Place. My request to lease the parking spaces in front of Irises was approved by Common Council in 2007, 2008, 2009, 2010, 2011 & 2012 and I would once again like to use these spaces, along with the concrete barriers for the term of May 1st (or earlier, weather permitting) until October 1st of this year (2013). As I did in the previous years, I will pay for the labor to install and remove the barriers by the City Public Works Department, as well as the current annual fee for the outdoor seating permit.

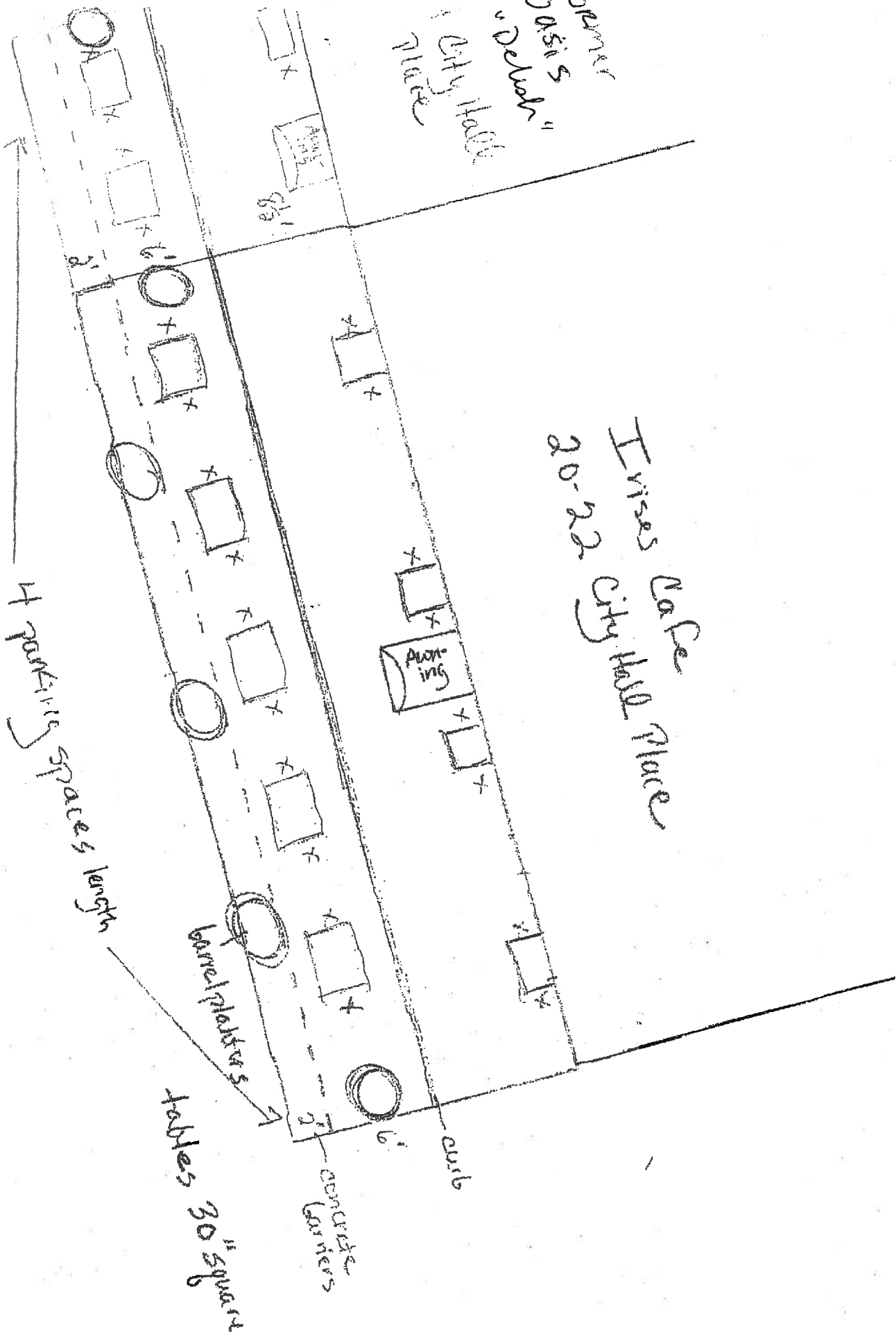
Sincerely,

A handwritten signature in black ink, appearing to read "Carol McLean", with a stylized flourish at the end.

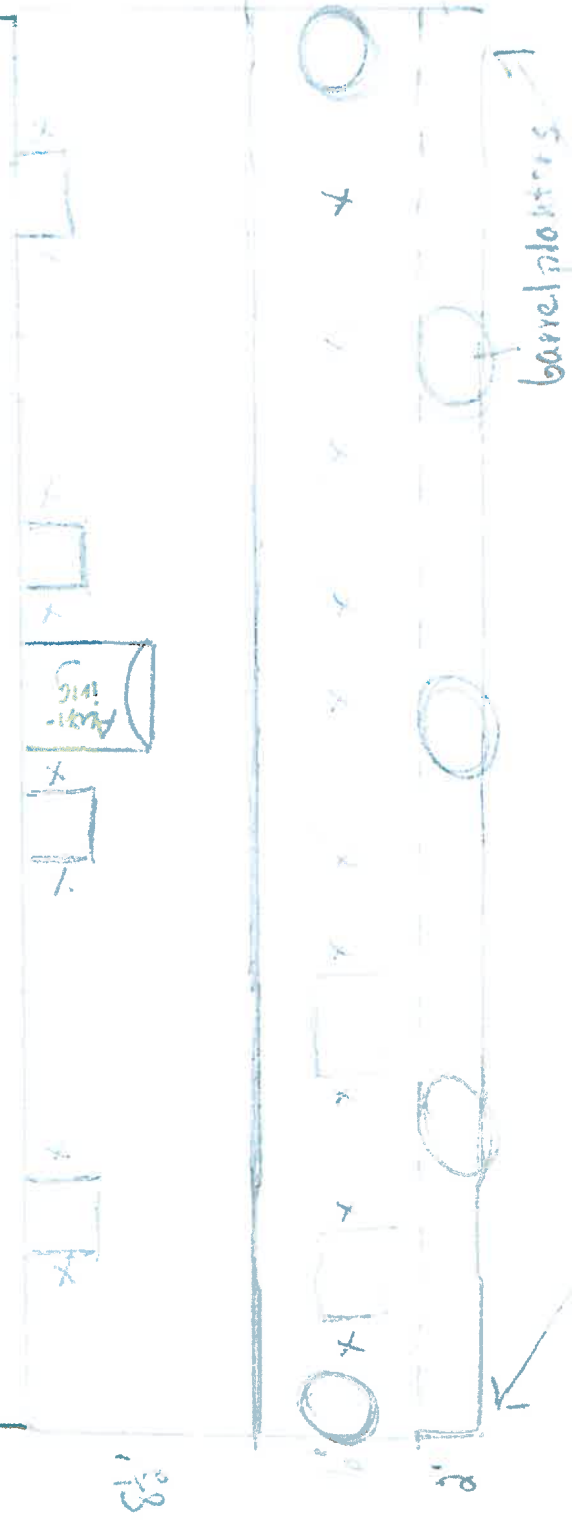
Carol McLean

Former
Oasis
"Delmar"
City Hall
Place

Iris Cafe
20-22 City Hall Place



Ivies Cafe
 20-22 City Hall Place



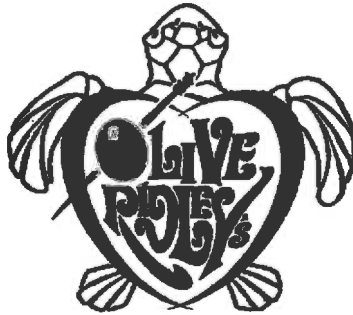
tables 30" square

3 parking spaces length

Front Elevation







Olive Ridley's
37 Court Street, Plattsburgh, New York 12901
518-324-2200

Common Council
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

To whom it may concern,

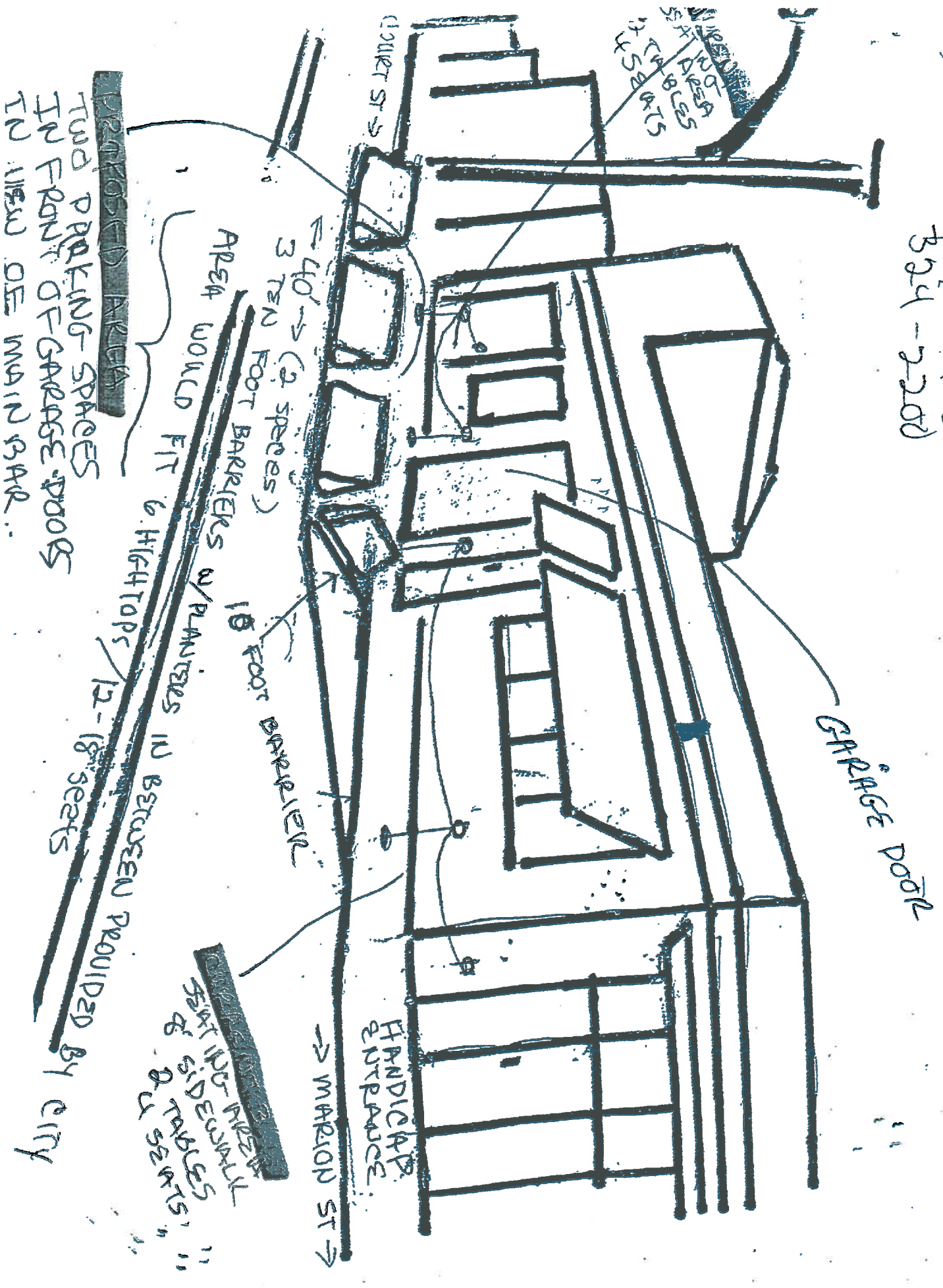
Please accept this letter as a request to allow Olive Ridley's to use the two parking spaces in front of our building for outdoor seating. We would like to use them in exactly the same manner that we have for the past two years. Time of the use would be between May 11 and October 1. Thank you for your consideration.

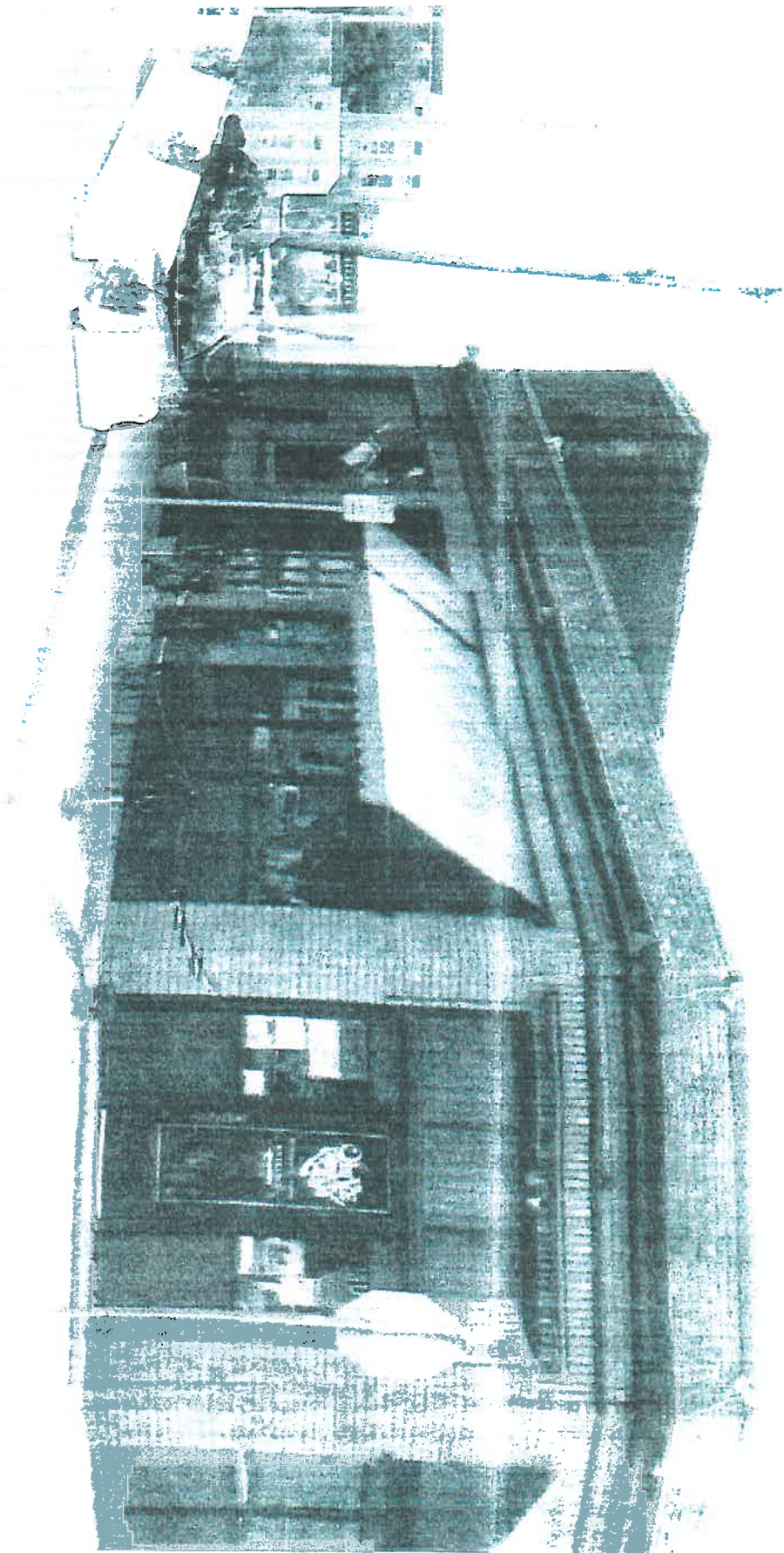
Sincerely,

Ryan Mollen
General Manager
Olive Ridley's
607-245-6169

4/1/13

OLIVE RIDGE'S
37 GARAGE ST
324-2200







Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held April 11th, 2013, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on April 11th, 2013, and

WHEREAS, the Capital Expenditure Plan adopted January 13th, 2011, includes a Public Service Buildings category, and

WHEREAS, the Engineering and Planning Department has established a 2011 Public Service Building Improvements Project that is included in the Capital Plan adopted January 13th, 2011, and

WHEREAS, the cost of the 2011 Public Service Building Improvements was estimated by the Engineering and Planning Department to provide for the costs for the project during 2011 and the Public Works Superintendent has now requested to reallocate the cost for a portion lighting improvements capital expenditures to allow for repairs to a furnace, as follows:

	2011 Capital Plan	2011 Estimated Cost	2013 Revised Cost
Fire Stations #1 Roof Replacement	\$ 100,000	\$ 100,000	\$ 100,000
Public Works Lighting Improvements	50,000	50,000	40,000
Public Works Furnace Repairs	-	-	10,000
Library Repairs	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Project Funding:			
General Fund Serial Bonds	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Total	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 11th day of April, 2013, as follows:

- 1) That, the amount of Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars has been and it is hereby reauthorized to the Capital Project **2011 Public Service Building Improvements Project (H3410.36)** for the cost of the capital cost described above and is hereby reauthorized to be expended for such purpose.
- 2) That, Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars of such appropriation has been provided by Serial Bonds issued by the City of Plattsburgh in 2011 and are funded by the General Fund for the debt service requirement over the term of the bonds.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

Introduced by Councilor Case on April 11, 2013

Moved By Councilor _____; seconded by Councilor _____;

LOCAL LAW NO. 1 OF 2013

AMENDING IN ITS ENTIRETY CITY CODE SECTION 257-15 C AND SETTING WATER SERVICE RATES AND ENACTING REGULATIONS FOR LEVY AND COLLECTION OF WATER CHARGES."

BE IT ENACTED by the Common Council of the City of Plattsburgh, New York as follows:

1. This local law amends and restates in its entirety City Code §257-15 C, entitled "Schedule of Rates; Regulations (Water Services)".
2. If any clause, sentence, paragraph, subdivision or part of this section shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered.
3. This law shall not affect the validity or enforceability of any water charge, interest, penalty or lien that accrued or attached before the effective date of this law.
4. The rates for water services and the regulations for levying and collecting water charges are as follows:

Service Classification No.: 1

APPLICABLE TO THE USE OF SERVICE FOR:

All customers taking service within the corporate limits of the City of Plattsburgh, for bills rendered on and after May 1, 2013

CHARACTER OF SERVICE:

Continuous

USAGE RATE:

Per Month.

		PER THOUSAND GALLONS	
		<u>GROSS</u>	<u>NET</u>
First	2,000 Gallons	5.71	5.18
Next	14,000 Gallons	4.51	4.11
Next	17,000 Gallons	4.03	3.66
Next	133,000 Gallons	3.82	3.46
Next	167,000 Gallons	3.70	3.36

MINIMUM CHARGE:

Monthly

		ALLOWANCE	MINIMUM CHARGE	
<u>METER SIZE</u>	<u>GALLONS</u>		<u>GROSS</u>	<u>NET</u>
5/8 "	2,000	11.44	10.40	
3/4 "	4,000	20.49	18.62	
1 "	7,000	34.10	31.01	
1-1/4 "	10,000	47.63	43.31	
1-1/2 "	13,000	61.22	55.54	
2 "	21,000	94.78	86.18	
3 "	40,000	169.59	154.17	
4 "	66,000	269.24	244.76	
6 "	130,000	514.62	467.82	
8 "	210,000	815.94	741.77	
10 "	300,000	1149.99	1045.44	

INFRASTRUCTURE INVESTMENT CHARGES (IIC): Annual charges, to be billed monthly, based on meter size.

NEW STORAGE TANKS IIC 2009

		Annual Charge	
<u>Meter/Service</u>			
<u>Line Size</u>		<u>\$/Yr/Service</u>	<u>\$/Month</u>
5/8"		15	1.25
3/4"		30	2.50
1"		45	3.75
1.5"		65	5.42
2"		185	15.42
3"		1,000	83.33
4"		1,650	137.50
6"		2,700	225.00
8"		4,800	400.00

MEAD DAM IIC 2012

		Annual Charge	
<u>Meter/Service</u>			
<u>Line Size</u>	<u>\$/Yr/Service</u>	<u>\$/Month</u>	
5/8"	11.40	0.95	
3/4"	22.80	1.90	
1"	34.20	2.85	
1.5"	49.40	4.12	
2"	140.60	11.72	
3"	760.00	63.33	
4"	1,254.00	104.50	
6"	2,052.00	171.00	
8"	3,648.00	304.00	

Westbrook Dams IIC 2013

Annual Charge		
<u>Meter/Service</u>		
<u>Line Size</u>	<u>\$/Yr/Service</u>	<u>\$/Month</u>
5/8"	8.40	0.70
3/4"	16.80	1.40
1"	25.20	2.10
1.5"	36.40	3.03
2"	103.60	8.63
3"	560.00	46.67
4"	924.00	77.00
6"	1,512.00	126.00
8"	2,688.00	224.00

TERMS OF PAYMENT

Except as set forth in the following subsection entitled "Special Provision" meters shall be read and bills shall be rendered monthly, in arrears. The water consumed times the water rate shall be the net amount of the water charges and shall be due and payable when the bill is rendered. The gross amount of the water bill shall be the net amount plus 10% of the net amount. The gross amount shall be due and payable if the net amount is not paid within 20 days of the date of the billing. If the gross amount of a water bill is not paid, the gross amount shall accrue interest at the rate of 1.5 per cent per month until date of payment.

TERM:

From the date of commencement of service, pursuant to application, until 10 days written notice is given prior to the date set for discontinuance or upon discontinuance by the water department in accordance with the provisions of this Schedule of Water Service.

SPECIAL PROVISION:

Meters may be read and/or bills rendered monthly at the option of the Water Department. The terms of payment, for monthly billings are net-twenty days after date of bill. Gross amount plus interest shall be due thereafter.

All those customers who do not have water meters installed in the water service line serving their premises on the effective date of this service classification shall be billed at the rate of \$18.62/month until such time that a water meter has been set in the water service line to their premises. Thereafter, the rates for water service above set forth shall apply.

Elderly persons that qualify for the Real Property Tax Exemption shall also be exempt from the Minimum Charge for water service and be charged for only the actual gallons of water consumed.

Service Classification No. 3

APPLICABLE TO USE OF SERVICE FOR:

Private fire protection service within the corporate limits of the City of Plattsburgh.

CHARACTER OF SERVICE:

Continuous.

RATE:

(a) Private Fire Lines

<u>SIZE OF SERVICE</u>	<u>ANNUAL CHARGE</u>	<u>QUARTERLY</u>	<u>MONTHLY</u>
2 inch	164.69	41.18	13.73
3 inch	357.27	89.31	29.78
4 inch	424.09	106.02	35.34
6 inch	764.67	191.18	63.73
8 inch	1559.12	399.80	133.26
10inch	2293.59	573.41	191.15

(b) Private Fire Hydrant

Annually per hydrant: 741.52 185.39 61.80

(c) Infrastructure Investment Charge: \$696/hydrant/year

(\$174.00/Quarter, \$58.00/month)

MINIMUM CHARGE:

None

TERMS OF PAYMENT:

Net cash on presentation of bill. Bills may be rendered quarterly or monthly.

TERMS:

From the date of commencement of service, pursuant to application, until thirty days written notice is given prior to the date set for discontinuance by the Water Department in accordance with provisions of this Schedule Water Service.

SPECIAL PROVISION:

The foregoing rates for private fire protection service are based on unmetered service. Water for Fire Extinguishment purposes and limited testing requirements is provided at no extra charge. However, if, in the opinion of the Water Department, the installation of a fire line meter is required, the customer shall make said installation at his own expense. The entire meter installation shall be constructed and installed according to the specifications of the Water Department. There shall be no branch connections to said fire service line other than those for fire protection service.

5. This law shall take effect immediately upon filing with the New York Secretary of State.

The foregoing Local Law certified to the Mayor this _____, 2013.

CITY CLERK

On Roll Call,

The foregoing Local Law certified is hereby approved after Public Hearing held _____,

2013 - .

MAYOR



Plattsburgh, New York

Keith A. Herkalo
City Clerk

Office of the City Clerk
41 City Hall Place
Plattsburgh, New York 12901
518 - 563-7702
Fax: 518 - 563-3645

To: Mayor/Common Council

Fm: City Clerk

Subj: Information Booth Lease

Three lease proposals were received; the most advantageous for the City is that from "Smooth Moves" who have offered \$1,800 plus 5% of total sales above \$15,000 for the 2013 season.

The lease terms provide for the lease holder's option of extending up to two additional seasons with base lease fee adjustments indexed to previous year's Consumer Price Index.

I recommend that the Mayor be authorized to enter into a lease agreement (attached).

CITY OF PLATTSBURGH

BID TITLE:

Information Booth Lane

BID OPENING DATE:

4-5-13

[illegible]

LICENSE AGREEMENT – VISITOR INFORMATION BOOTH

THIS AGREEMENT is made this ___ day of ___, 2013 by and between THE CITY OF PLATTSBURGH, a municipal corporation with offices at City Hall, 41 City Hall Place, Plattsburgh, NY (hereinafter “City”) and Joseph Kovacs d.b.a. “Smooth Moves” whose address is 4 Broad St. Plattsburgh, NY(hereinafter “Licensee”).

In consideration for the mutual exchange of promises set forth herein, the City grants a license to the Licensee to use the herein described premises to vend as described herein and as proposed in the Licensee’s proposal dated 4/2/2013 made a part hereof:

Part 1. Licensed Premises/Rights in Sales. The City grants the Licensee the right to occupy the Visitor Information Booth located and certain surrounding public grounds located adjacent to the MacDonough Monument on City Hall Place for the purposes proposed. Licensee has the right to erect signage identifying the Licensee’s business in locations to be designated by the City, and in a number, size, and style subject to the City’s approval; sign permit fee is waived.

Licensee’s sales shall be as proposed and agreed to by the City. Health department certification/approvals (if applicable) are the responsibility of the Licensee. The sale and/or distribution of alcoholic beverages on or from the premises is prohibited.

Part 2. License Terms: This license shall commence on May 1, 2013 and terminate on September 30, 2013, with an option to lease for two consecutive seasonal terms commencing on May 1 and ending September 30 for the respective terms 2014 and 2015. Written notice of intent to exercise the subsequent seasonal term options must be given to the Office of the Mayor with a copy to the City Clerk on or before March 1 in advance of the respective term. Upon the expiration of this license, Licensee shall return the premises to the City in as good a condition as when received, normal wear and tear excepted.

Part 3. Payment of License Fee: Licensee agrees to pay the City a base License Fee of one thousand eight hundred dollars (\$1800.00) and five percent (5%) of total seasonal sales over \$15,000 for the first term payable in advance in two equal installments due May 1, 2010 and July 15, 2010. Within one month of the conclusion of the season, a sworn and notarized statement of seasonal sales shall be delivered to the City with any additional license fee; the City reserves the right to audit sales records. The base License Fee for successive terms shall be the previous term’s base fee increased by five percent (5%) or the cost of living for the previous term rounded to the next whole percent, (based on the U.S. Dept. of Labor’s composite Consumer Price Index – Urban) whichever is less; said fee rounded up to the next whole dollar. For each successive seasonal term option, payments shall be in the same manner as the original season’s license terms with CPI-U adjustment and additional license fee, if applicable. Any payment not made when due shall bear interest at the rate of eighteen percent (18%) per annum until paid.

Part 4. Insurance Requirements/Hold Harmless: Licensee shall obtain insurance for the term/s of this license in accordance with the City’s current insurance requirements upon the start of each term. An insurance certificate shall be delivered to the City wherein the City shall be named as an additional insured. The Licensee herewith indemnifies and saves harmless the City or its representatives from and against all losses and all claims, demands, suits, actions, payments and judgements arising from bodily injury, personal injury, property damage or otherwise brought or

recovered against the City or its representatives by reason of any act or omission of the Licensee, its agents, servants or employees with respect to this License, including any and all expenses, legal or otherwise, incurred by the City or its representatives in the defense of any claim or suit.

PART 5. Licensee Improvements to Licensed Premises. Licensee improvements may be permitted upon approval from the City and at the sole expense of the Licensee; improvements remain the property of the City of Plattsburgh

Licensee agrees that the City shall have the right to review and approve the plans and specifications for such improvements before they are made for the purpose of determining whether such improvements are in compliance with NYS building code and in the City's sole interpretation, are aesthetically appropriate.

PART 6. Utilities. The Licensee assumes responsibility for the initiation and payment of electric services provided to the licensed premises. The City shall provide water and sewer services to the licensed premises.

PART 7. Refuse and Trash. Licensee shall keep the licensed premises and an area 10 feet surrounding the licensed premises free of all trash and debris. Licensee shall provide clean, covered trash receptacles for use by customers, which receptacles shall be emptied not less than once a day. Licensee shall pay the cost of removing all trash from the premises. All trash or refuse shall be removed not less often than 3 times per week. If licensee should fail to maintain the premises in a neat and clean condition, or to remove trash as frequently as agreed, the City may provide such services and bill the Licensee for the reasonable cost of such services, which sum the Licensee agrees to pay within 3 days of receipt of such bill.

PART 8. Use of Sound Making Devices. Licensee shall not use sound amplifying devices to attract customers to his business.

PART 9. Equal Employment Opportunity. Licensee shall comply with all state and federal regulations regarding non-discrimination in employment and service of customers.

PART 10. Default/Damages. In the event of a material breach of this Agreement by either party, either party shall have the right to terminate this Agreement on 72 hours notice to the other. Notice may be given in writing by first class mail addressed to the other party at the address listed above. The breaching party shall have 72 hours to cure the default. A breach of any material term of this Agreement shall constitute an event of default, including, but not limited to, the Licensee's failure to pay the license fee when due, or failure to operate the business during the agreed upon hours of operation.

In the event of default and termination of this Agreement, the Licensee shall remain liable for the base license fee for the entire term (not including any remaining "optional" terms). Within one month of a default or termination, a sworn and notarized statement of seasonal sales shall be delivered to the City with any additional license fee due; the City reserves the right to audit sales records. The City shall be under no obligation to re-let or re-license the premises for the remainder of the license term (not including the "option" term). If at the time of default there is any unpaid license fee due or to become due, the City shall have the right to take possession of the licensed premises and any equipment or inventory on the premises as security, sell same in a commercially reasonable manner, and apply the sales proceeds to any balance due the City.

If the City initiates any legal action or proceeding to regain possession of the premises or collect any amount due the City, in addition to any sums due the City, the Licensee shall be liable for the payment of the City's reasonable attorneys' fees.

PART 11. Miscellaneous. In the event the information booth shall be damaged by fire or any other cause, or if any other casualty or unforeseen occurrence shall prevent the City from the performance of its obligations under the terms of this Agreement, any obligation accrued by the Licensee shall be due to the point of abatement. The Licensee waives any claims for damages or compensation should this Agreement be so interrupted.

The Licensee agrees to distribute any City-provided informational brochures

The Licensee's operation shall conform to all applicable ordinances and statutes of the City of Plattsburgh, County of Clinton, State of New York and United States Government.

Part 12. Entire Agreement. This Agreement is the parties' entire agreement may not be assigned to any other party. No provision of this Agreement shall be waived or altered except by written endorsement hereon attached and signed by the City and the Licensee.

The invalidity of any particular clause, provision, covenant herein shall not invalidate the remainder of this Agreement but the same shall be and remain valid in all respects as fully as the law permits.

This Agreement shall bind all persons employed or bound by agreement, expressed or implied, under parties hereto in whatsoever character or capacity, as fully as if they were in every instance herein named.

IN WITNESS WHEREOF, this Agreement has been made as of the day and year first written above.

CITY OF PLATTSBURGH

By: _____
Donald M. Kasprzak, Mayor

LICENSEE

By: _____
Joseph Kovacs, d.b.a "Smooth Moves"



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak

FROM: William J. Treacy, P.E., Manager 

RE: Unpaid Final Bill Account Write-off

DATE: April 16, 2013

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from **February 1, 2012 to February 28, 2012**. ~~The amount of the write-off will be \$5,129.57~~ The percentage of write-offs for this period is .25%.

Sales for this time period were \$2,016,118.98.

Payments on final accounts for this time period were \$4,232.05.

This write-off of unpaid bills represents 27 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 8 customers
\$50.01 to \$100.00 – 3 customers
\$100.01 to \$150.00 – 3 customers
\$150.01 to \$200.00 – 4 customers
\$200.01 to \$250.00 – 3 customers
\$250.01 to \$350.00 - 1 customers
\$400.00 to \$450.00 – 2 customers
\$524.38 – 1 customer
\$643.70 – 1 customer
\$667.33 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

April 16, 2013

To: Mayor Donald M. Kasprzak
From: Bill Treacy, Manager
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

PMLD BID NO. 2013 - 5- 1

Purchase Revenue Electric Meters

BID OPENING DATE: May 21, 2013 AT 11: 00 AM

We propose that this bid be received under PMLD Bid No. 2013 - 5 - 1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

Bill Treacy, P.E.
Manager

cc:

Keith Herkalo, City Clerk
Councilor Jackson, PMLD Liaison
Kelly Clookey, MLD Finance Director
Bid 2013-5-1 File



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

Memorandum

To: City of Plattsburgh Common Council

From: Office of Community Development

Date: April 15, 2013

Re: Subordination Agreement

We hereby request that the Council authorize the Mayor to sign a subordination agreement for property located at 73 Miller St and owned by Deborah L. Colson.

The property is the site of a rehabilitation project that involved the use of Federal CDBG and HCR Funds for the homeownership program. The owner is reducing the term of mortgage and the interest rate from 30/6.0% to 20/3.55%. There is no cash out in this transaction. All applicable City guidelines have been met.

Thank you for your consideration.



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

Memorandum

To: City of Plattsburgh Common Council

From: Office of Community Development

Date: April 18, 2013

Re: Subordination Agreement

We hereby request that the Council authorize the Mayor to sign a subordination agreement for property located at 53 Johnson Avenue owned by Tina Mitchell Midgett.

The property is the site of a rehabilitation project that involved the use of 2000 Federal CDBG funds through the NYS Office of Community Renewal for the homeownership program. The owner is reducing the term of mortgage and the interest rate from 30/6.5% to 20/4.375%. There is no cash out in this transaction. All applicable City guidelines have been met.

Thank you for your consideration.

04/19/2013

Mayor Donald Kasprzak
City Hall Place
Plattsburgh, NY 12901

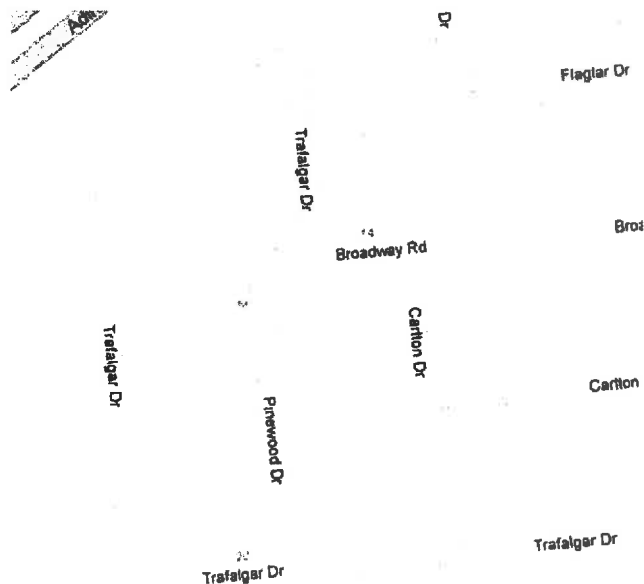
Mayor Kasprzak-

I am writing to request permission from the City of Plattsburgh to close down part of Trafalgar Drive on June 29th 2012, from 11 AM to 7 PM. The purpose of this would be to have a safe area to host a block party. Currently, over 20 families have expressed an interest in attending what will now be our fourth annual block party.

The area marked off would inconvenience a total of 12 homes for the time mentioned above. I have personally notified all of these homeowners of this. Access will be limited but the street will still be passable for residents and emergency vehicles. I will also ensure that appropriate City Departments will be notified.

Thank You,

Seth Silver





MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

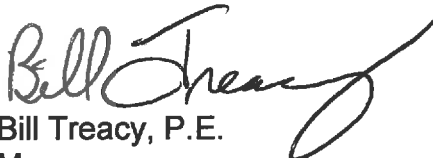
6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

April 15, 2013

To: Mayor Donald M. Kasprzak
From: Bill Treacy, Manager
Subject: Request from Chief Sabo, SUNY Plattsburgh

MLD requests on behalf of Chief Sabo, SUNY Plattsburgh, that the traffic light on Rugar Street by Leonard Avenue be placed on flashing yellow mode from Friday afternoon, May 17, 2013 until Monday morning May 20, 2013. May 18th is SUNY graduation at the Field House and placing the light on flashing yellow will help facilitate traffic departing the Field House after the ceremonies.

Respectfully submitted,


Bill Treacy, P.E.
Manager

cc: Councilor Jackson, PMLD Liaison



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

April 23, 2013

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"Dennis Avenue Improvements;
Prospect Avenue – Ollivetti Place,"
Contract #2013-02**

Dear Mayor Kasprzak & Common Council:

We received and opened bids on Tuesday, April 23, 2013 for Contract #2013-02, "Dennis Avenue Improvements, Prospect Avenue – Ollivetti Place." A bid tabulation is attached for reference.

I have reviewed the bids and find they conform to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Steven E. Fuller Excavating, Inc., 8 Chesterfield Street, Keeseville, NY 12944** for the lump sum price of **\$114,750.00.**

Sufficient funding is available from Capital Project H5110.40, "2013 Street Resurfacing."

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/dn

Attach.(1)

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Brown/Dave Lessor

CITY OF PLATTSBURGH

BID

Recommendations/Improvements

2013-02

BID OPENING DATE:

4/23/13 10:30A

[illegible]



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

April 23, 2013

Mayor Donald Kasprzak
and
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"2013 City Street Paving,"
Contract #2013-06**

Dear Mayor Kasprzak & Councilors:

We received and opened bids on Tuesday, April 9, 2013, for Contract# 2013-06, "2013 City Street Paving, Leonard Avenue, Rugar Street – Dennis Avenue, and Dennis Avenue, Tremblay Avenue – Prospect Avenue." A bid tabulation is attached for reference.

I have reviewed the bids and find they conform to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Noel J. Brunell & Son Inc., 4019 Route 22, Plattsburgh, NY 12901,** for the unit prices quoted and total estimated cost of **\$60,896.10.**

Sufficient funding is available in Capital Project **H5110.40 "2013 Street Resurfacing"** Capital Project.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/dn

Attach.(1)

CC: City Clerk
City Chamberlain
Mike Brodi, Supt. Public Works

CITY OF PLATTSBURGH

BID TITLE: 2013-06 City Street Paving

BID OPENING DATE:

4/9/13 1034

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
<i>James E Fuller & Son Inc 103 386 & Maryland</i>	<i>22015-44,535.00</i>	<i>✓</i>	<i>None</i>
<i>W. J. Bunch & Son 4019 north 23rd place N.Y. 12901</i>	<i>22015 28,777.20</i>	<i>✓</i>	<i>None</i>
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		
<i>22015-44,368.00</i>	<i>22015-44,368.00</i>		



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

April 23, 2013

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

**REF: Recommendation of Award for
"Painted Pavement Markings;"
Contract #2013-11**

Dear Mayor Kasprzak & Common Council:

We received and opened bids on Tuesday, April 23, 2013 for Contract #2013-11, "Painted Pavement Markings." A bid tabulation is attached for reference.

I have reviewed the bids and find they conform to the specified requirements. Therefore, I recommend that a contract be awarded to, **"Straight Line Industries Inc., 5 Arrowhead Lane, Cohoes, NY 12047** for the unit prices quoted and total estimated cost of **\$53,220.00.**

Sufficient funding is available from the Public Works Contracted Services Budget.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/dn

Attach.(1)

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Brown/Dave Lessor

CITY OF PLATTSBURGH

BID TITLE:

2013-11 Bmtf Dr

OPENING DATE:

107ms

23 Apr 13

[illegible]